



Outwood Primary Academy Littleworth Grange  
Littleworth Lane, Lundwood,  
Barnsley, South Yorkshire, S71 5RG  
Tel: +44(0)1226 777530  
Web: www.littleworth.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson  
Principal: Mrs Gemma Kilner

Friday 18<sup>th</sup> May 2018

Dear Parent/Carer,

As part of your child's transition into full time school, we are delighted to invite your child to spend **two full days** in their new class with their new teachers on the **Monday 25<sup>th</sup> June 2018 and Thursday 5<sup>th</sup> July 2018**. We would like to invite you to stay for the morning of the Tuesday 26<sup>th</sup> June 2018 so that you can see the full time routines and enjoy your child's new learning environment.

Could you please supply a pack lunch for both of these days, as we will be having lunch in the dining hall.

The school day begins at 8.50am and finishes at 3.15pm.

We would also like to invite you to visit Outwood Primary Academy Littleworth Grange for a **parent only** information session on **Monday 18<sup>th</sup> June 2018 at 4pm**. This will provide an opportunity to meet the Foundation Stage staff, find out about the learning experiences and routines in Reception and answer any questions you may have about your child starting full time school. It will also provide the opportunity to complete the necessary paperwork needed for your child to begin full time school. (Please bring your child's birth certificate with you).

To enable us to plan for this event please fill in the slip below and return to a member of Nursery staff as soon as possible.

We are looking forward to welcoming your child into full time school.

Kind Regards,

Mrs Lynsey Hadfield  
Vice Principal

**F2 transition from F1 Stay and Play transition days.**

Name of child: \_\_\_\_\_

Parent/Carer: \_\_\_\_\_

I will be attending the Stay and Play session on the morning of the Monday 25<sup>th</sup> June 2018.

My child will be attending the full day sessions on the Monday 25<sup>th</sup> June 2018 and Thursday 5<sup>th</sup> July 2018.

I will be attending the parents meeting on the Monday 18<sup>th</sup> June 2018.

I will be unable to attend the parents meeting on Monday 18<sup>th</sup> June 2018.

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)  
Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF

CONFIDENTIALITY NOTICE: This letter, including any attachments, is for the sole use of the intended recipient(s) and may contain privileged information. Any unauthorised review, use, disclosure or distribution is prohibited.

If you are not the intended recipient, please contact the Outwood Grange Academies Trust and destroy all copies of the original letter.